# Application for doctoral studies at the School of Health Sciences with a detailed study plan and research proposal

Before you apply, a permanent member of the School‘s academic staff must have agreed on supervising you on your research project. The application is completed by the applicant and supervisor.

All appendices shall also be submitted in electronic format (MS Word or Pdf)

Applications can be submitted all year round.

## Necessary supporting documents:

* Applicant’s CV
* Copy of degree certificates (BS and MS or equivalent degree)
* Supervisor’s and doctoral committee’s CV (not necessary if they have previously supervised doctoral students or are members of UI’s academic staff).
* Copy of approvals for the study, e.g. from the Research Ethics Committee

# Applicant

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | ID no. |  |
| Address |  | Post code |  |
| Nationality |  | Degree |  |
| Workplace |  | Title |  |
| Phone no. |  | E-mail |  |

# Proposed doctoral committee

The PhD student (applicant) and supervisor nominate a doctoral committee to be approved by the doctoral studies committee and appointed by the faculty.

Applications are not accepted for review unless the following applies:

* The doctoral committee comprises 3-5 experts.
* The committee includes **one** administrative supervisor (*umsjónarkennari*). There can also be one or two additional *academic* supervisors (*leiðbeinandi*) (for a total of 1-3 supervisors). The administrative supervisor shall be a permanent member of the faculty’s academic staff where the PhD studies are to be pursued.
* At least one of the committee members is external to the institute/research institute/department/school at which the project is conducted.
* The applicant must have obtained the committee members’ approval.

## Academic supervisor (*umsjónarkennari*)

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Degree |  |
| Title |  | Workplace |  |
| ID no. |  | E-mail |  |

## Other committee members

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Degree |  |
| Title |  | Workplace |  |
| ID no. |  | E-mail |  |

Will the committee member be a supervisor (choose *one* option) ?

|  |
| --- |
|  |

|  |
| --- |
|  |

|  |
| --- |
|  |

|  |
| --- |
|  |

Yes Yes, main supervisor Yes, co-supervisor No

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Degree |  |
| Title |  | Workplace |  |
| ID no. |  | E-mail |  |

Will the committee member be a supervisor (choose *one* option) ?

|  |
| --- |
|  |

|  |
| --- |
|  |

|  |
| --- |
|  |

|  |
| --- |
|  |

Yes Yes, main supervisor Yes, co-supervisor No

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Degree |  |
| Title |  | Workplace |  |
| ID no. |  | E-mail |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | Degree |  |
| Title |  | Workplace |  |
| ID no. |  | E-mail |  |

## Rationale for selection of each doctoral committee member

State how the proposed committee will support the PhD studies and how its composition fulfils the condition that at least one committee member shall be external to the institute/research institute/department/school at which the project is conducted.

# Research project

## Project working title in Icelandic

## Brief project description in Icelandic (100-150 words)

## Project working title in English

## Brief project description in English (100-150 words)

# Research facilities

|  |  |
| --- | --- |
| Institution/corporation and research facility where the research will be carried out | Period |
|  |  |
|  |  |
|  |  |
|  |  |

If the project will partly or wholly be carried out at a laboratory or in circumstances liable to physical confrontation, which safety course have you completed or intend to complete ?

|  |  |
| --- | --- |
| Safety courses I have completed | Period |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |
| --- | --- |
| Safety courses I intend to take | Period |
|  |  |
|  |  |
|  |  |
|  |  |

If no courses are entered above, please explain the nature or type of laboratory, experience, or other reasons why safety courses will not be necessary.

# Courses

Courses intended during the PhD studies

|  |  |  |  |
| --- | --- | --- | --- |
| Name  | Credits | Faculty/Institution | Semester/Year |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

# Seminars and conferences

List the seminars and conferences you intend to attend during the course of the PhD studies

|  |  |  |
| --- | --- | --- |
| Event | Organizer | Semester/Year |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

# Budget and funding

**Budget** (include wage cost and other costs resulting from the research project)

|  |  |
| --- | --- |
| Cost factor | Amount |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**FUNDING** (include grants already obtained, and also ones that have been or will be applied for)

## Grant 1

|  |  |
| --- | --- |
| Fund (grantor) |  |
| Cost factor |  | Amount |  |

Grant situation (set the correct option in **bold**):

Intended application – application in progress – application submitted – application approved – grant received

Grant 2

|  |  |
| --- | --- |
| Fund (grantor) |  |
| Cost factor |  | Amount |  |

Grant situation (set the correct option in **bold**):

Intended application – application in progress – application submitted – application approved – grant received

Grant 3

|  |  |
| --- | --- |
| Fund (grantor) |  |
| Cost factor |  | Amount |  |

Grant situation (set the correct option in **bold**):

Intended application – application in progress – application submitted – application approved – grant received

Grant 4

|  |  |
| --- | --- |
| Fund (grantor) |  |
| Cost factor |  | Amount |  |

Grant situation (set the correct option in **bold**):

Intended application – application in progress – application submitted – application approved – grant received

# **Research proposal**

**Description of the research project.**

Font size 11 pt. Spacing 1,5. Maximum number of pages (excluding list of references) is ten pages.

* The description shall include the following chapters:
* Overview of published literature in the field and the intended project‘s scientific merit (2-4 pages).
* Aim of the research project
* Description of the research project‘s execution, including methods, timetable with milestones, collaborators and PhD student‘s role within the collaboration (1-3 pages)
* Scientific articles to be published in peer-reviewed international academic journals (½-1 pages) if the PhD thesis is intended to be based on material for publication. State if this is not the intention, i.e. if it is intended to submit a comprehensive PhD thesis (*monograph*).
* Ethical considerations
* List of references

**Note that the following are outlines for the evaluation of the research proposal, attached here to provide context – the applicant (doctoral student) should not fill out this part**

**=====================**

Statement on application for doctoral studies at the Faculty of \*\*\*
University of Iceland School of Health Sciences

Date:

Name of applicant and ID no.:

Title of thesis project:

Proposed doctoral committee

Administrative supervisor:

Academic supervisor:

Other committee members:

The applicant and the doctoral committee**:**

Competence of the applicant:*Acceptable – good – excellent*

The applicant requires additional preparation: *Yes – No. If yes, how:*

Ability and specialization of members of the doctoral committee:*Acceptable – Good - Excellent*

Suggestions for changes to the doctoral committee, if applicable:

Thesis project, as applicable**:**

Description of background: *Not acceptable – Acceptable – Good – Excellent – Missing*

Clarity of aims: *Not acceptable - Acceptable – Good – Excellent – Missing*

Description of methods and research design: *Not acceptable - Acceptable – Good – Excellent – Missing*

Description of statistical methods: *Not acceptable - Acceptable – Good – Excellent – Missing*

Time plan (realistic?): *Not acceptable - Acceptable – Good – Excellent – Missing*

Research plan (well thought through?): *Not acceptable - Acceptable – Good – Excellent – Missing*

Participation of the student in the project: *Not acceptable – Acceptable – Good - Excellent – Missing*

Correspondence between the research planned and the research questions/hypotheses (research planned likely to answer the research questions/hypotheses?): *Not acceptable – Acceptable – Good – Excellent – Missing*

Are plans for attending seminars and conferences stated? *Yes – No*

Is the budget included? *Yes – No*

Plans for publications (realistic?): *Not acceptable – Acceptable – Good – Excellent – Missing*

If appropriate, are plans for attending safety courses stated? *Yes – No – Not relevant*

If appropriate, have all the necessary permissions been obtained (e.g. Bioethics Committee)? *Yes – Missing – Not relevant*

Courses

Appropriate for the proposed project? *Yes – No*

Suggestions for additional courses, e.g. to compensate for gaps in background knowledge in specific areas:

Items that require better preparation or improvement:

General assessment of the project and its scientific value(ca. ½ page):